ILOCOS SUR ELECTRIC COOPERATIVE, INC.
Santiago, Ilocos Sur
https://iseco.org/
https://www.facebook.com/profile.php?id=100064682197551 – ISECO FB page

REQUEST FOR QUOTATION
Reference No. 16-26

Date: November 3, 2026

The ISECO through its Bids and Awards Committee (BAC) hereby invites bidders to offer sealed quotation for the below project through Alternative Mode of Procurement-Simplified Bidding (Sealed Canvass) in accordance with Section VI.A. of NEA Memorandum 2017-019 or the Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives IRR-RA10531 (2017).

PROJECT TITLE	**SUPPLY AND DELIVERY OF 3,260 BAGS OF RICE (10 KG PER BAG) FOR THE "PAMASKONG HANDOG MULA SA ISECO 2026" PROGRAM**
QUANTITY/DESCRIPTION	3,260 bags of rice packed at 10 kg per bag
DELIVERY PERIOD	Not later than December 1, 2026
APPROVED BUDGET FOR THE CONTRACT	**PHP 1,499,600.00** *(Inclusive of all applicable taxes and delivery charges)*
SOURCE OF FUND	GENERAL FUND
DEADLINE OF SUBMISSION OF SEALED QUOTATION	November 10, 2026 at 10:00 AM
OPENING OF SEALED QUOTATION	November 10, 2026 at 10:00 AM

General Conditions:

1. The Price Quotation shall be in the BAC prescribed Price Quotation Form **(Annex A)** and be submitted in a sealed envelope to the Bids and Awards Committee (BAC) through its BAC Secretary, not later than the time and date specified hereof at which place and date the quotations shall be opened.

2. Price Quotations shall not be considered unless properly signed by the supplier or his/her duly authorized representative. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or duly authorized representative/s.

3. Quotations may be submitted personally or electronically. Online submission of Price Quotation shall be sent to **materialsbidding2023@gmail.com** using the prescribed Price Quotation Form. File submissions via email shall be password-protected, and the password shall be provided to the BAC Secretary during the opening of quotations. Quotations sent without password protection shall not be honored. The email transmittal shall include the contact number of the authorized representative who can be reached during the opening of quotations.

4. Prior to submission of quotation, suppliers must comply with the accreditation requirements of ISECO to ensure their capability and reliability as a supplier. The accreditation requirements are enumerated under Annex B. Advance copies of accreditation requirements may be submitted via email at pbac_iseco@yahoo.com The original copies shall be submitted to the BAC during the opening of quotations or sent via courier. Only suppliers who have complied with the accreditation requirements prior to the opening of quotations shall be considered for evaluation.

   The accreditation fee is **Php 560.00**

   You may pay the accreditation fee at:

Bank Name: BDO
Account Name: Ilocos Sur Electric Cooperative, Inc.
Account Number: 005500280490

Send your deposit slip at pbac_iseco@yahoo.com so that we can issue an invoice.

5. Price quotations shall be expressed in Philippine pesos and shall include all related expenses and obligations, including applicable taxes, duties, levies, delivery charges, and other costs necessary for the complete delivery of the goods in accordance with the specifications prescribed by ISECO.

6. Price Quotations above the Approved Budget of the Contract (ABC) shall be outrightly rejected.

7. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (LCRQ). ISECO shall take into consideration the bidder's compliance with the requirements of the project as set forth in the terms and conditions and specifications **(Annex C)** in determining the winning bidder.

8. Should two (2) or more Bidders be determined and declared as the Lowest Calculated and Responsive Quotation (LCRQ), ISECO shall adopt a non-discretionary tie-breaking method in accordance with applicable procurement rules.

9. ISECO will notify the winning bidder through the issuance of a Notice of Award. The issuance of the Notice of Award shall not constitute a binding agreement between ISECO and the bidder. The contract shall become binding only upon execution of the Contract Agreement and issuance of the Purchase Order. Upon acceptance, the bidder shall be given a maximum of **ten (10) calendar days** to sign and submit the Contract. Failure of the Supplier to accept the Notice of Award within the prescribed period shall constitute sufficient ground for cancellation of the award without incurring liability on the part of ISECO.

10. All Price Quotations shall carry a validity period of **60 days** from the date of opening of quotations.

11. Payment shall be processed within thirty (30) calendar days upon complete delivery and acceptance of the items and submission of complete supporting documents.

12. ISECO reserves the right to reject any or all quotations, declare a failure of bidding, or waive minor defects therein, in accordance with applicable procurement rules and regulations, without thereby incurring any liability to the affected bidders. ISECO assumes no obligation for any losses that may be incurred by the bidder in the preparation of quotations, nor does it guarantee that an award shall be made.

You may inquire with the Bids and Awards Committee Secretary at 09178141933 or at pbac_iseco@yahoo.com

The Price Quotation Form and other bidding documents may be obtained from the BAC Secretary, Ms. Sheila Marie C. Santos, at the ISECO Main Office, Bigbiga, Santiago, Ilocos Sur, from Monday to Friday, 8:00 A.M. to 5:00 P.M.

(Sgd.) ARNEL G. FERNANDEZ
BAC Chairman

(Sgd.) LAWRENCE A. SEVERO
General Manager